



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, SEPTEMBER 6, 2023
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation: Suicide Prevention Awareness Month**
 - 2. Proclamation: Hunger Action Month in Collaboration with Feeding South Florida**
 - 3. West Park Named 2023 Municipal Youth Council Community Service Contest Winner by Florida League of Cities**
 - 4. Minor Home Repair Awards**
 - 5. Senior Program CIRTS Reporting & Illustration of Services in the Hall at McTyre Park**
 - 6. Illustration of Services in the Halls at Mary Saunders Park**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
- 9. APPROVAL OF MINUTES**
 - 1. June 7, 2023 - Regular Commission Meeting Minutes**
[06-07-23 - Regular Commission Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2023 TD READY CHALLENGE GRANT APPLICATION FOR THE PURPOSE OF PROVIDING SINGLE FAMILY HOUSING FINANCIAL ASSISTANCE TO CITY RESIDENTS:**

PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-132)

[RESO. 2023-132 - West Park - Authorization to Submit 2023 TD Ready Challenge Grant](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONSTRUCTION SERVICES AGREEMENT BETWEEN THE CITY OF WEST PARK AND HOMESTEAD CONCRETE & DRAINAGE, INC. FOR THE COUNTYLINE ROAD IMPROVEMENTS – PHASE 1 PROJECT; PROVIDING EFFECTIVE DATE

(Resolution 2023-133)

[RESO. 2023-133 - West Park - Execute Construction Services Agmt \(Homestead Concrete and Drainage\)](#)

11. RESOLUTIONS – NON CONSENT ITEMS

12. RESOLUTIONS – QUASI-JUDICIAL ITEMS (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 42, ARTICLE V OF THE CITY’S CODE OF ORDINANCES ENTITLED “DISTRICT REGULATIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE PURSUANT TO SECTION 42-199 OF THE CITY’S CODE OF ORDINANCES REGARDING LOT AREA; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-134)

[RESO. 2023-134 - West Park - Variance Number One \(Lot Area\) \(Dreamworks Investing Group\)](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 42, ARTICLE V OF THE CITY’S CODE OF ORDINANCES ENTITLED “DISTRICT REGULATIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE PURSUANT TO SECTION 42-199 OF THE CITY’S CODE OF ORDINANCES REGARDING LOT WIDTH; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-135)

[RESO. 2023-135 - West Park - Variance Number Two \(Lot Width\) \(Dreamworks Investing Group\)](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 42, ARTICLE V OF THE CITY’S CODE OF ORDINANCES ENTITLED “DISTRICT REGULATIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE PURSUANT TO SECTION 42-199 OF THE CITY’S CODE OF ORDINANCES REGARDING EAST SIDE YARD SETBACK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-136)

[RESO. 2023-136 - West Park - Variance Number Three \(East Side Yard\) \(Dreamworks Investing Group\)](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR VARIANCE PURSUANT TO CHAPTER 42, ARTICLE V OF THE CITY’S CODE OF ORDINANCES ENTITLED “DISTRICT REGULATIONS”, REQUESTING THE CITY TO CONSIDER A VARIANCE PURSUANT TO SECTION 42-199 OF THE CITY’S CODE OF ORDINANCES REGARDING WEST SIDE YARD SETBACK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-137)

[RESO. 2023-137 - West Park - Variance Number Four \(West Side Yard\) \(Dreamworks Investing Group\)](#)

13. ORDINANCES - FIRST READING

14. ORDINANCES - SECOND READING (PUBLIC HEARING)

15. CITY MANAGER'S REPORT

1. Citizen's Guide to the Proposed FY 2023-24 Budget - Top 10 Things to Know

[ITEM 15-1 - Citizen's Guide to the Proposed FY2023-24 Budget - Top 10 Things to Know](#)

2. State Legislative Priority List for 2024 Session

[ITEM 15-2 - State Legislative Priority List for 2024 Session](#)

3. Resiliency & Emergency Management Discussion with Senator Ben Albritton & the Florida Department of Emergency Management Director

[ITEM 15-3 - Resiliency Emergency Management Discussion with Senator Ben Albritton and the Florida Department of Emergency Management Director](#)

4. Request to FDOT Regarding Speeding along Pembroke Road & the District BSO's Traffic Enforcement Efforts

[ITEM 15-4 - Request to Florida Dept. of Transportation \(FDOT\) Regarding Speeding Along Pembroke Road and BSOs Traffic Enforcement Efforts](#)

5. Free Youth Basketball & Tennis Development Camps

[ITEM 15-5 - Free Youth Basketball & Tennis Development Camps](#)

6. Proposed West Park Business Connect Newspaper

[ITEM 15-6 - Proposed West Park Business Connect Newspaper](#)

16. OLD BUSINESS

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

**19. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS /
ANNOUNCEMENTS**

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.